

**ASHLEY PLANTATION SWIM TEAM**  
**BY-LAWS**  
**Adopted July 2007**

**Article I NAME**

The use of the term Ashley Plantation Swim Team and its mascot, Stingrays, shall be deemed appropriate for identification of the organization and may be used on signs, letterheads, swimwear, and the like.

**Article II OBJECTIVE**

The objective of this organization is to promote the sport of swimming by creating a positive experience for swimmers of all ages. The organization will provide opportunities for swimmers to develop in the sport and will be committed to the swimmers' continued improvement and success. It is the desire of the organization to also create an environment that will promote good sportsmanship among the swimmers as well as their parents.

**Article III ORGANIZATION AND MEMBERSHIP**

A. The Board of Directors may consist of up to five(5) members: President, Vice President (President Elect), Secretary, Treasurer, RVAA Representative. These directors should reflect a representation of the various age groups and ability levels of the team's swimmers. A quorum for any meeting of the Board of Directors shall consist of a majority of the Board members.

B. Any swimmer who has paid the necessary fees and their parents are members of the Ashley Plantation Swim Team.

C. To participate on the swim team, swimmers must

1. become a paid member of the Ashley Plantation Swim Club
2. become a member of the Roanoke Valley Aquatic Association
3. become a paid member of the Ashley Plantation Swim Team
4. must meet fund-raising obligations
5. must be able to swim 25 meters of the pool in any stroke without any assistance and without any swim aid

D. A swimmer's membership with the Ashley Plantation Swim Team may be terminated at any time during the swim season if the team parents and the Board of Directors determine that a swimmer and/or his parents are disruptive to the safe and effective operation of the team. This action will result after a special parent meeting and two-thirds vote of the Board of Directors.

E. A swimmer's membership with the Ashley Plantation Swim Team may not be automatic if the swimmer and his parents did not meet financial and fund-raising obligations for the previous season. The parents will be required to submit in writing the reason(s) for not meeting these obligations and a two-thirds vote of the Board of Directors will determine if the swimmer may return to the team.

## **Article IV BOARD OF DIRECTORS**

**A.** All Board members must attend and participate in the Ashley Plantation Swim Team meetings and parent meetings. The President of the Board of Directors may call special meetings of the Board. The term of office for a Board member shall run from August 1 through July 31.

**B.** The Board of Directors shall have full power to manage and regulate the affairs of the Ashley Plantation Swim Team, to make membership rules or repeal same at their discretion, or to do such acts as may be necessary for the welfare of the team.

**C.** The authority of the Board of Directors is limited to the existing by-laws and on non-budgeted financial expenditures up to a maximum of \$500.

## **Article V ELECTIONS OF AND DUTIES OF OFFICERS; VACANCIES OF OFFICE**

**A.** The Board of Directors will accept nominations for the Board prior to or at the last July parent meeting. The election of the Board members will be held at the last team gathering of the season by ballot. Each Ashley Plantation Swim Team family will be entitled to one vote. Officers shall assume their duties August 1 or as soon thereafter as the election is held and shall serve through July of the following year.

### **B. Duties**

1. The President shall
  - a. preside at all meetings
  - b. call special meetings as needed
  - c. appoint committees as needed
  - d. make provisions for the discharge of necessary duties of absent officers and members
  - e. carry out assignments and instructions from the Board of Directors
  - f. enforce regulations of the swim team
  - g. serve as an ex-officio member of all committees
2. The Vice President shall
  - a. assist the president as needed
  - b. preside in the absence or disability of the President, assume and perform the duties of the President
3. The Treasurer shall
  - a. collect all fees and dues
  - b. render a financial report at each meeting
  - c. prepare a yearly budget to be submitted to the board by the September meeting
  - d. pay the authorized bills of the organization upon presentation
  - e. see to the filing of all forms and schedules as may be required by the tax laws of the Commonwealth of Virginia

4. The Secretary shall
  - a. keep a record of proceedings of all meetings and shall provide minutes from these meetings at the next scheduled meeting
  - b. conduct correspondence and prepare publications of the team
  - c. provide team members with a current team roster and phone tree
  - d. maintain team bulletin board at the swim club
  
5. The RVAA representative shall
  - a. represent the team as the voting delegate at all RVAA monthly meetings and at the City/County sign-up meeting
  - b. report said meetings to the Board of Directors and swim team parents
  - c. fulfill the duties of an RVAA delegate as outlined by the RVAA
  
6. If any office becomes vacant, the President shall at the earliest possible date appoint a replacement member. The member shall immediately assume the duties of and shall hold such office until the next regular election.

## **VI SPECIAL REGULATIONS**

**A.** The Ashley Plantation Swim Team shall be governed by the rules and regulations promulgated by the Ashley Plantation Swim Team Board of Directors in all matters pertaining to team participation. In matters related to swimming competition, the team shall be governed by rules of the Roanoke Valley Aquatic Association, except with regard to strokes and turns, where rules and regulations specified by USA swimming or its successors will apply.

**B.** All fund raisers using the Ashley Plantation Swim Team name must be approved by the Board of Directors.

**C.** All expenditures to be paid by the Treasurer are to be approved by the Board of Directors.

## **VII DISSOLUTION**

**A.** The Ashley Plantation Swim Team may be dissolved by a  $\frac{3}{4}$  vote of the swim team families provided that written notice of the proposed dissolution has been given to all members at least 25 days prior to the meeting.

**B.** In the event of dissolution, it is specifically provided that none of the assets Of the organization will transfer to benefit any one individual or pool owner, but will be distributed to a religious, charitable, or other organization of the type described in Section 501[C] [3] and exempt under Section 501[A] of the Internal Revenue Code.

## **Article VIII AMENDMENTS**

These By-Laws may be accepted at any regular meeting by a  $\frac{2}{3}$  vote of the swim team families. Proposed amendments will be accepted providing notice has been given to all parents at least one week prior to the meeting. Such amendments will not be effective until such revised By-Laws are reproduced and distributed to all swim team families.